

St. Francis of Assisi Parish School
Field Trip Permission Form

**ALL DRIVERS AND
CHAPERONES MUST BE
LIVE SCANNED**

Dear Parent/Guardians,

A field trip is a privilege, not a right. Your child is eligible to participate in a school-sponsored activity at a location away from the school site. This activity will take place under the guidance and supervision of employees from St. Francis of Assisi Parish School. A brief description of the activity follows:

Destination: _____

Supervisor of activity: _____

Date and time of departure: _____

Date of return: _____

Anticipated time of return: _____

Method of transportation: _____

Sack Lunch _____ **Or money for lunch** _____

Student attire: _____

We, hereby release and hold harmless, St. Francis of Assisi Parish School and any, and all of its employees from any and all liability from any and all harm arising to my child as a result of this trip.

Transportation:

I request that my child, _____ a student in grade _____, be allowed to participate in the event described above. I understand that this event will take place away from the school grounds and that my child will be under the supervision of a designated school employee on the stated dates. I, further consent to the method of transportation and request that my child be allowed to ride in a car driven by a volunteer parent.

Parent/Guardian's

Signature: _____

Date: _____

EMERGENCY MEDICAL TREATMENT

In the event of any emergency, I hereby give permission to transport my child to a hospital for emergency medical or surgical treatment. I wish to be advised prior to any further treatment by the hospital or doctor. In the event of any emergency, if you are unable to reach me at the emergency number provided, contact:

Name and Relationship:

Phone: _____

Family Doctor: _____

Phone: _____

Dentist name and phone number:

I also authorize the designated supervisor to administer first aid with the understanding that St. Francis of Assisi Parish School has documentation that the designated supervisor has basic first aid training.

Signature: _____

Date: _____

Emergency Phone Number: _____

You are kindly REQUIRED to provide the information on the back EACH TIME you plan to drive for a field trip. Information needs to be up-to-date regarding any changes to your policy or policy holder

-----& keep for your records-----
FIELD TRIP INFORMATION

Destination: _____

Date & time of departure: _____

Date and anticipated time of return: _____

Sack lunch _____ **Or, Money for lunch** _____

Student attire: _____

**Driver Information
For Events off School Campus**

1. Driver:

Name: _____

Date of Birth: _____

Address: _____

Phone Number: _____

Driver License #: _____

Expiration Date: _____

2. Vehicle to be used:

Name of owner: _____

Model: _____

Owner's address: _____

Vehicle make: _____

Vehicle year: _____

License plate #: _____

Registration expiration date: _____

of passenger seatbelts: _____

of child safety seats available: _____

If more than one vehicle is to be used, the aforementioned information must be provided for each vehicle

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3. Insurance information:

When using a privately-owned vehicle, the insurance coverage is the limit of the insurance policy covering that specific vehicle.

Insurance company: _____

Policy number: _____

Expiration date of policy: _____

Liability limits of policy: _____

NOTE: The minimal, acceptable liability limit for privately-owned vehicle is \$100,000.00/300,000.00.

4. Certification:

I certify that the information given on this form is true and correct to the best of my knowledge.

I (initial here) _____ understand that as a volunteer driver, **I must be 21 years of age or older**, possess a valid driver's license, have the proper and current license and vehicle registration, and have the required coverage in effect on any vehicle used to transport youth.

I am familiar with the state law requiring that children are required to ride in child restraints (including boosters) until they are age six or weigh 60 lbs. (Vehicle code #2730.5)

Signature: _____

Date: _____

**Lap and Shoulder Seatbelts
REQUIRED
for all passengers**

**NO STUDENTS MAY SIT
IN THE FRONT SEAT**